

NATIVE HAWAIIAN COALITION

SPECIAL COMMITTEE

Nominations - Elections

We the Special Committee on Nominations & Elections do hereby make the following Recommendations:

1) NOMINEE QUALIFICATIONS

a) Following Qualifications Applies to all Nominees:

- i) Nominees must be at least twenty-five (25) years old.
- ii) Nominee must be willing and able to attend at least two (2) full days of meetings a month and other meetings of the Native Hawaiian Coalition that may be required.
- iii) Nominee must be a registered Native Hawaiian Coalition participant.
- iv) Nominee must have attended the minimum of four (4) Native Hawaiian Coalition Statewide Meetings.

(1) Special Exemptions – Moloka'i Only - Minimum of four (4) Native Hawaiian Coalition Statewide Meetings is waived.

- v) Nominee must be able to demonstrate education, experience, and background for the Office Nominated.
 - vi) Nominee must have some experience with community organizations and have worked with community groups.
 - vii) Nominee must be committed to the Mission of the Native Hawaiian Coalition.
- b) Nominee for the Offices of Chair and Vice-Chair must be able to preside over meetings and must have experience in Parliamentary Procedures and maintain order and decorum.
- c) Nominee for the Office of Treasurer must have some professional experience in administrative and financial oversight, preferably in multiple and large-scale projects.

2) PRE-QUALIFICATION PROCESS

a) Design and Distribute Notice.

i) Members that wish to participate in the pre-qualification process shall provide the following:

(1) “Letter of Intent” to accept nomination for the Office or Offices of _____.

(2) A Résumé or Profile.

ii) Send to the Address below .

Native Hawaiian Coalition
c/o Pacific Justice and Reconciliation Center
19 North Pauahi Street
Chinatown, Honolulu, Hawai'i 96817

Attention: Special Nominations & Elections Committee

b) The following Sub-Committee shall process the aforementioned.

3) NOMINATION QUALIFICATIONS – SUB-COMMITTEE

a) Nomination Qualifications – Sub-Committee

i) Chairman – Dennis W. Ragsdale

(1) Andy AhPo

(2) Ululani Biernie

(3) Nalani Gersaba

(4) Lela Hubbard

(5) Hawley Manwarring

(6) Keala Naluai

(7) Sol Naluai

(8) Jimmy Wong

b) Duties and Obligations of Sub-Committee Members:

i) No Candidate shall qualify for this Committee

ii) Sub-Committee shall inspect all “Letters of Intent”, and “Résumés or Profiles”, and verify required qualifications and criteria.

iii) Prepare Qualified & Unqualified List.

iv) All information submitted will be kept Confidential.

v) Sub-Committee will report findings to Special Committee on Nominations & Elections.

4) NOMINATION BY MAIL

- a) Qualifications of Nominators.
 - i) Must have attended at least one (1) Native Hawaiian Coalition Statewide Meeting.
 - ii) Only one (1) Ballot per Nominator.
 - iii) Nominator must sign ballot.
- b) Nominators Mailing List.
 - i) Create Database.
 - (1) Shared List.
 - (2) Un-shared List.
- c) Nominations Ballot.
 - i) Design and Layout of Nomination Ballot.
 - ii) Design and Layout of Nomination Ballot Instructions.
 - iii) Address for Return of Ballot.
 - iv) Mailing out of Ballots to Membership with a deadline designated.
 - v) Return and Processing of Nominations Ballots.
 - (1) Verification of Qualifications of Nominator.
 - (2) Verification of Qualifications of Nominee.
 - (3) Verification of Qualifications of Nominee with Pre-Qualified List.
 - (4) Verification of Qualifications and Request of Acceptance of Nominee not on the Pre-Qualified List.
 - (5) Nomination Ballots Received after deadline shall be rejected.
 - (6) Unsigned Nomination Ballots shall be rejected.
 - (7) Compile list of all Nominees that meet required Qualifications.
 - vi) Forward all verified and qualified Nominee Names to prepare Primary Election Ballot.

5) PRIMARY ELECTION BY MAIL

- a) Deadline set for all Moku Members List to be received.
 - i) Moku Member's Names verified.
 - ii) Moku Member's Names added to Electors List.
- b) Qualifications of Electors.
 - i) Must have attended a Native Hawaiian Coalition Statewide Meeting or;
 - ii) At least one (1) Moku Meeting on a Verified List.
 - iii) Only one (1) Primary Election Ballot per Elector.
 - iv) Elector must sign ballot.
 - v) Compile Electors Mailing List.
- c) Primary Ballot.
 - i) Design and Layout of Primary Ballot.
 - ii) Design and Layout of Primary Ballot Instructions.
 - iii) Address for Return of Primary Ballot.
 - iv) Mailing out of Primary Ballots to Membership with a deadline designated.
- d) Return and Processing of Primary Ballots.
 - (1) Verification of Qualifications of Electors.
 - (2) Primary Ballots received after deadline shall be rejected.
 - (3) Unsigned Primary Ballots shall be rejected.
 - (4) Compile and tabulate all legal Primary Ballots.
 - (5) Compile the top Three (3) Elected Members for each office.
 - (6) Verify Primary Elected Members.
- e) Forward all verified Primary Elected Names to prepare General Election Ballot.

6) GENERAL ELECTION BY MAIL

- a) Deadline set for all Moku Members Lists to be received and updated.
 - i) Moku Members Names verified.
 - ii) Moku Members Names added to Electors List's.
- b) Qualifications of Electors.
 - i) Must have attended a Native Hawaiian Coalition Statewide Meeting or
 - ii) At least one (1) Moku Meeting on a Verified List.
 - iii) Only one (1) General Election Ballot per Elector.
 - iv) Elector must sign ballot.
 - v) Update Electors Mailing List.
- c) General Election Ballot.
 - i) Design and Layout of General Election Ballot.
 - ii) Design and Layout of General Election Ballot Instructions.
 - iii) Address for Return of General Election Ballot.
 - iv) Mailing out of General Election Ballots to Membership with a deadline designated.
- d) Return and Processing of General Election Ballots.
 - i) Verification of Qualifications of Electors.
 - ii) General Election Ballots received after deadline shall be rejected.
 - iii) Unsigned Election Ballots shall be rejected.
 - iv) Compile and tabulate all legal General Election Ballots.
 - v) Verify General Election Elected Members.
- e) Forward General Election results to Native Hawaiian Coalition body.

7) ELECTED MEMBERS TAKE POSITIONS IN THEIR RESPECTIVE OFFICES.

8) RECONSIDERATION

a) The Special Committee on Nominations & Elections, after careful consideration, respectfully request the body of the Native Hawaiian Coalition reconsider using the League of Women Voters in the elections process of the Native Hawaiian Coalition.

b) The League of Women Voters:

i) Advantages for using the League of Women Voters:

(1) CREDIBILITY - Long standing credibility, the League of Women Voters has been in existence since 1920. The League of Women Voters of Honolulu has been in existence since 1948.

(2) NON-PARTISAN - League of Women Voters has no interests in the outcome of the Native Hawaiian Coalition Nomination and Election Process.

(3) EXPERTISE - League of Women Voters has assisted and or provided services since their beginning.

ii) Services Provided:

(1) Printing services of Nomination and Election Ballots and Instructions.

(2) Mailing Address.

(3) Mailing Envelopes including postage.

(4) Mailing of all Nomination and Election Ballots and Instructions, along with Pre-paid First Class mail return Envelopes to all qualified Nominators and Electors.

c) Cost of Services:

i) The cost of material to the League of Women Voters includes:

(1) Printing Cost.

(2) Mail out Envelopes

(3) Return Envelopes.

(4) All Postage Necessary.

ii) There is nominal cost for labor provided.

9) Alternatives to the League of Woman Voters

a) Any alternative to the League of Woman Voters must meet or exceed the aforementioned criteria in Credibility, Non-Partisanship, and Expertise before providing any service to the Native Hawaiian Coalition.